



CONTINUOUS LEARNING ASSURANCES DOCUMENT & LOCAL PLAN

As a result of COVID-19 and the closing of schools, superintendents and charter school leaders must complete this packet and submit to the New Mexico Public Education Department by **Wednesday, April 15, 2020**. The packet contains the following items:

1. Assurances Document
2. Continuous Learning Plan

Submission

- All required documents must be emailed as a single package to CL.Plan@state.nm.us by **Wednesday, April 15, 2020**.
- Please direct questions to Gwen Perea Warniment, PhD, Deputy Secretary for Teaching, Learning, and Assessment at Gwen.Warniment@state.nm.us.

To access Continuous Learning guidance documents and resources, visit the PED website at:

<https://webnew.ped.state.nm.us/bureaus/safe-healthy-schools/covid-19-coronavirus/>

ASSURANCES DOCUMENT

Date: April 15, 2020

School District/State Charter Name: **Pojoaque Valley School District**

Name of Person Completing Assurances: **Sondra Adams, Superintendent**

Contact Phone Number: 5054552282

Contact Email: saa@pvs.k12.nm.us

District/State Charter (LEA) identified/named as **Pojoaque Valley School District** hereby assures the New Mexico Public Education Department that:

1. the LEA will follow the requirements for a Continuous Learning Plan for the remainder of the 2019-20 school year;
2. the LEA will develop a Continuous Learning Plan that meets course and demonstration of competency requirements for high school seniors;
3. the LEA will pay all current hourly employees during the balance of the 2019-20 school year based on the plan developed;
4. the LEA will submit a completed Continuous Learning Plan by Wednesday, April 15, 2020; and
5. the LEA will enroll all new students according to state statute and the local district/state charter enrollment policies and provide an education plan for all new students for the duration of the 2019-20 school year.

Sondra Adams

4-8-2020

Superintendent Signature

Date

Please print signature or sign electronically

CONTINUOUS LEARNING PLAN

Date April 15, 2020

District/State Charter Name **Pojoaque Valley School District**

High School Senior Continuous Learning Plan

How are you ensuring credit requirements are met?

Pojoaque Valley School District PVSD

The following assurance that credit requirements will be met will be presented to the Board of Education on April 8, 2020

Grades/GPA/AP During the School Closure

- 3rd Quarter will remain open through May 15, 2020
- All students can improve their grade through submittal of missing work and/or doing additional work. Work can be submitted electronically by email, zoom, photograph, text, etc. Work can be submitted by paper with a 3-day isolation period of the paper work
- No student grade will be lowered for any reason
- Student 3rd quarter grades will be posted at the end of the extended term
- Student 4th quarter grade will be a duplicate of the 3rd quarter grade
- Student second semester exam will be a duplicate of the 3rd quarter grade
- Student Semester 2 grade will be a duplicate of the 3rd quarter grade
- Student grades will be posted to the transcripts no later than May 29, 2020
- GPA (Grade Point Average) will be calculated as normal with the changes in earned and storage of grades
- Seniors with a graduation date of 2020 will be required to meet the graduation requirements of the State of New Mexico

Pojoaque Valley Middle School PVMS 8th

For 8th grade algebra, students will continue working on any assignments that are missing in order to afford them the opportunity to earn the credit for high school and enroll in Geometry as freshmen. Those that continue to struggle will have the opportunity to work with the teacher to work on learning that took place prior to the school closure.

Pojoaque Valley High School PVHS Gr 9-12

PVHS will continue to work with students on assignments and missing work to afford all students the opportunity to earn credit towards graduation. Students will have opportunity to work with peers and one on one with teachers to ensure the demonstration of mastery of the subject area.

How will you support completion of dual enrollment courses?

Pojoaque Valley High School – Gr 9-12

PVHS will provide a certified teacher to work with students currently enrolled in Dual Credit courses at PVHS. The teacher will work with the partnering agency to ensure all levels of competency are met for students to receive credit for the course. PVHS students taking a Dual Credit off site will continue to work with the educational provider of the course and follow the college or university guidelines to complete the credit.

Describe the local demonstrations of competency options which will be used for seniors who still need to meet competency requirements in one or more subject areas (PPT presentations, virtual or physical projects, on the job experiences, community services, virtual presentations, local portfolios, etc.).

PVHS Gr 9-12

Any current 12th grade student that has not met the assessment graduation requirement will be able to meet this criteria through one of the following options:

Option #1

The Student will produce a project assigned by a certified teacher within the discipline. Special education students would follow the accommodations outlined in the IEP.

The student will present the project orally to a certified teacher within the discipline by an electronic method; email, zoom, phone, etc. **AND**

The student will submit the written portion of the presentation electronically by email, zoom, photograph, text, etc. **OR**

The student can submit by paper with a minimum of a 3-day isolation period of the paperwork. The paperwork must be submitted a minimum of 3 days prior to the grade deadline.

The student will produce a portfolio demonstrating their learning and growth in the subject area. Special education students would follow the accommodations outlined in the IEP.

Option #2

The student will present the portfolio demonstrating their learning and growth to a certified teacher within the discipline electronically by email, zoom, google classroom, etc. **OR**

The student will submit by paper with a minimum of a 3-day isolation period of the paperwork. The paperwork must be submitted 3 days prior to the grade deadline.

Please describe your plan to ensure graduation and completion of *Next Steps Plans* for seniors.

PVHS Gr 9-12

PVHS counselors will maintain office hours 3 hours a day Monday through Friday, in this time counselors will contact seniors and their families to complete the next step plans. Counselors will also work with teachers for input and feedback on the next step plans for seniors.

Academic Support

Briefly describe the professional development plan for your staff related to continuous learning. What support might you need?

District PVSD -

In the week prior to the roll out of the Continuous Learning Plan, all administrators met with the superintendent via Zoom to develop a timeline and plan to assess the technological acumen, as well as the electronic home access capability of each teacher in their schools. This informed the district as to the kind of professional development each school would need to provide, and if any district support was needed. In addition, the assessment informed the district regarding the availability of access to the technology each teacher would require as they transitioned to virtual learning platforms for their students.

Based on that information, the district devised a plan to provide sanitized equipped office space on a scheduled basis for those teachers without home access to technology. While this number is small, it did ensure all teachers would be able to deliver the same learning opportunities to all students, according to their grade level or department plan.

Pablo Royal Elementary School PRES – Gr Pk-3

The teachers at PRES will be using online resources that are familiar to students to support the continuous learning plan. Professional Development opportunities were provided using a needs assessment where teachers could select the PD they needed. Three PRES teachers will be providing training on Thursday, April 2nd and Friday April 3rd through Zoom, see schedule below.

April 2nd PD: Zoom Training Trainer: Elizabeth Gomez, 1st Grade Teacher at 9:00 am via Zoom (18teachers)
April 2nd PD: Class Dojo Trainer: Elizabeth Gomez, 1st Grade Teacher at 11:00 am via Zoom (20 teachers)
April 3rd PD: Istation Trainer: Elizabeth Gomez, 1st Grade Teacher at 9:00 am via Zoom (5 teachers)
April 3rd PD: MobyMax Trainer: Dorene Salazar, 1st Grade Teacher at 10:00 am via Zoom (14 teachers)
April 3rd PD: Prodigy Trainer: Monica Martinez, 2nd Grade Teacher at 11:0 am via Zoom (7 teachers)

We have some staff members who need a computer or chrome book and internet service. There is no support needed in providing the training. However once remote learning begins we may reassess what is needed.

*The PRES Staff are continually supporting one another, as everyone is learning how to teach and work together remotely.

Pojoaque Valley Intermediate School PVIS Gr 4/5

The teachers at PVIS will be using online resources that are familiar to students to support the continuous learning plan. Professional Development opportunities will be provided through information provided by phone calls to teachers listing their needs, such as Google Classroom, YouTube tutorials, Class Dojo, and Remind.

Sixth Grade Academy Gr 6

RPS Math Staff will meet with Math teachers to ensure that all Math teachers are comfortable utilizing the available technology and providing the assignments in paper to students as needed. Regional Partnership Staff (including LANL Math and Science) Math Staff will also conduct normal instructional check ins with Math staff to determine next steps for teachers once the teachers have been given feedback from the students. ELA teachers will reach out for additional assistance as needed for any digital support.

Pojoaque Valley Middle School Gr 7 & 8

Instructional Leadership Team (ILT) members will provide assistance to teachers within their departments on the use of Google Classroom, uploading documents on Google Classroom, Google Meet at department meetings schedule for Thursday and Friday, April 2 & 3, 2020. Leadership team members and principal will continue to guide teachers through any struggles as the need arises. Our school counselors will also provide teachers with assistance with Social Emotional Learning (SEL) by joining them in their Google Meet meetings with students.

Pojoaque Valley High School Gr 9-12

PVHS will hold weekly department meetings for staff to provide feedback and ask questions concerning the continuous learning plan. Zoom meetings have been scheduled for April 2 and 3 to assist staff with areas such as Google hangouts and Zoom for use as a continuous learning platform. A final staff meeting will be held on Friday April 3 for staff to ask questions and collaboration on the continuous learning plan. Each department will work together to develop a plan and activities to best suit each discipline within the high school.

Please describe how you will support continuous learning for Pre-K through 11th grade students based on the resources and capacity of your community.

Pablo Royal Elementary School PRES – Gr Pk-3

Teachers have identified the Critical standards in the Academic Areas during Grade Level Meetings. Teachers worked together diligently to identify resources, tools to implement and have been in contact with families since day 1 of the announced School Closure. Teachers will provide Learning Opportunities to keep students on their academic path of learning and to minimize regression. Teachers and Counselors will provide SEL activities for their students through Class Dojo and by simply calling families to make sure they are fine.

PRES Teachers have completed a survey contacting families to find out if they have access to a device and internet service. Approximately 5% of our families require Continuous Learning Opportunities to be provided through an email or phone call listing activities. Additionally, teachers have reached out to some Pueblos to see we can coordinate a system via email to get learning activities to students.

Pre-K through 3rd grade will be using Zoom Meetings for grade level meetings, Leadership meetings and staff meetings to communicate with one another. Ensuring that we are in alignment with the learning opportunities we are providing to families and to stay connected. Teachers will communicate with parents via email, on the phone, texting, through Zoom Meetings, and via Class Dojo. Counselors will check in with families and staff providing support and SEL.

Both teachers and counselors have Office Hours daily for parents to contact them. Pre-K through 3rd grade will use Class Dojo for families to post learning opportunities in Reading Math and Writing, read stories, provide SEL, exercise and wellness.

Grades 1st through 3rd and the Bilingual teachers will provide learning opportunities through Istation Reading, Istation Math, MobyMax, Prodigy and Class Dojo.

Student Services Staff will continue to write IEPs, provide teachers with modifications, and continue to communicate with families twice a week.

All PRES staff (including Secretaries, Bookkeepers, IAs, Custodians, Registrars) is working cohesively to meet the needs of all students.

Pojoaque Valley Intermediate School PVIS Gr 4/5

PVIS Teachers will provide Learning Opportunities to keep students on their academic path of learning and to minimize regression. Teachers and Counselors will provide Social Emotional Learning (SEL) activities for their students through Class Dojo, Reading Plus, Imagine Math, Google Classroom, Khan Academy, Prodigy, Epic!,

Learning A-Z, Mr. Nussbaum, Engage NY, Motivational Reading, other personal teacher resources, and by simply calling families to make sure they are fine.

Fourth and fifth grade teachers have structured learning opportunities in 15-20 minute increments for a total of 90 minutes per day. These opportunities are provided in the core subject areas delivered Monday through Friday. In the area of Reading: The Daily 5 is being utilized. The Reading components are: 1) Read to Self; 2) Work on Writing; 3) Read to Someone; 4) Word Work and 5) Listen to Reading. This along with Reading Plus and Reading A-Z provide the majority of the learning opportunities for Reading.

In the area of Math: problems and activities are being provided for the student to work on and then there is time to review as a group or within small groups through Google Classroom.

Science and Social Studies will be worked in throughout the week for a total of 45 minutes each. Activities are provided through articles or books a student is able to read or through video. Meaningful discussion will take place through Google Classroom. This also provides the teacher with time to have a climate check on all students in a larger setting and students will be able to interact with their peers.

PVIS Teachers have completed a survey contacting families to find out if they have access to a device and internet service.

Approximately 15% of our PVIS families require Continuous Learning Opportunities to be provided through an email or phone call listing activities.

PVIS will be using Zoom Meetings for grade level meetings, Leadership meetings and staff meetings to communicate with one another. Ensuring that we are in alignment with the learning opportunities we are providing to families and to stay connected. Leadership team has each been assigned staff members to connect with on a weekly basis and report status at our Leadership meetings.

PVIS Teachers will communicate with parents via email, on the phone, texting, through Zoom Meetings, Google Classroom, Remind, Facetime, Google Duo, Google Hangouts and Class Dojo. Counselor and Leadership Team will check in with families and staff providing support and SEL. Both teachers and counselors have Office Hours daily for parents to contact them. Fourth and fifth grade will use email, on the phone, texting, through Zoom Meetings, Google Classroom, Remind, Facetime, Google Duo, Google Hangouts and Class Dojo for families to post learning opportunities in Reading Math and Writing, read stories, provide SEL, exercise and wellness.

Student Services Staff will continue to write IEPs, provide teachers with modifications, and continue to communicate with families twice a week.

All PVIS staff (including Secretaries, Bookkeepers, IAs, Custodians) are working cohesively to meet the needs of all students.

Sixth Grade Academy Gr 6

Students will work on content that was previously covered in class and the teacher will examine student work to determine deficiencies that students will work on. Teachers will work with students on the maintenance of previous learning and filling the gaps in their student demonstration of learning. Teachers will be providing limited remedial instruction using Zoom meetings, YouTube, Virtual Tours, Prodigy Math, Readworks.com and Khan Academy as additional resources

Pojoaque Valley Middle School Gr 7 & 8

Teachers will work collaboratively as a department to design learning opportunities for students. Learning opportunities and tasks including both academic and SEL will be made available to students and families via weekly newsletter and Google Classroom. Students will be able to choose learning tasks from a menu across all disciplines including elective classes. They will be able to access Google Classroom to connect with peers and each other to discuss successes and challenges with learning tasks Students will continue to use Reading

Plus and Imagine Math, two online intervention programs that all students are already familiar with to connect prior learning and complete tasks at their level.

Teachers will reach out to families once a week to inquire about progress and check in with them in reference to their need and seek recommendations for improvement of learning opportunities. School Guidance Counselors will also be available for students to reach out to.

Teachers will have office hours where any student or family may reach out to them to inquire about learning tasks or any other concerns.

Special education staff will reach out to students on their caseloads on a weekly basis, providing as much assistance as is outlined in the IEP. ELD teachers will be able to hold Google Meet sessions with their students focusing on EL instruction. Much of the learning is non-traditional, in the sense that learning tasks will have a focus on inquiry, self-creation and self-paced. Teacher check ins will ensure that questions are answered and students are making adequate progress and experiencing success in completing the learning tasks.

Pojoaque Valley High School Gr 9-12

PVHS teachers will provide daily activities and lesson, to include but not limited to, google classroom discussions, links for daily readings with reflections, daily educational videos with generated questions relating to the video and responses from the students. Teachers will use Khan Academy for students to work on various math and science skills. Teacher will conduct virtual class meetings to have group discussions, Socratic seminars, and philosophical chairs.

PVHS teachers will also have 2 hours daily for office hours, allowing one to one help for students and guidance for parents to ensure full understanding of the expectations in each class. PVHS will meet the recommended 3 hours a day by having all teachers provide 30 minutes daily of interaction and discussion on activities with students. Teacher will also provide 2 hours daily for one to one help. This will leave an additional 30 minutes daily for students to complete the activities and lesson assigned by the teacher.

Will online learning be used? If so, what tech support will be available for families and teachers?

District PVSD

Working with the Superintendent, the district and site-based administrators have determined the technology needs of our PVSD families. Our CLP opportunities for learning will be available online. However, contingency plans for families without internet access and/or the hardware to participate in online learning. Based on each school's assessed family needs, student CLP requirements will be provided through pre-loaded Chrome books which will be provided to identified families. Technology has been ordered and current inventory is being distributed to students beginning the week of April 6, 2020.

Pablo Royal Elementary School PRES – Gr Pk-3

As previously described online learning will take place. Tech support is offered for all of the different tools mentioned previously. We also have teacher experts who can answer questions. Regarding families, Class Dojo has a feature that walks parents through the website. Teachers will play a major role in providing support for families.

Pojoaque Valley Intermediate School PVIS Gr 4/5

As previously described online learning will take place. Tech support is offered for all of the different tools mentioned previously. Professional development will be provided by staff members who have insight to specific resources used.

Regarding families, Class Dojo has a feature that walks parents through the website. Imagine Math has a tutorial base that can be accessed in English and Spanish. Teachers will play a major role in providing support for families.

Sixth Grade Academy Gr 6

All assignments will be completed in Google classroom. For outside programs like Imagine Math and Reading Plus, the completion of the assignment is monitored in the program.

Pojoaque Valley Middle School Gr 7 & 8

Online learning will be used. Students will be able to access their school email, Google accounts for Google Meet and Classroom, and school Newsletters sent via email. There are videos (learning tutorials) that will be shared with teachers and students to be able navigate these platforms.

Pojoaque Valley High School Gr 9-12

PVHS will use a variety of online learning platforms for students. Staff will be trained to assist students and families in the use of technology and the online platforms. Instructional assistants will be utilized as technology support for staff, families, and students. The instructional assistance will be available via email and phone to answer questions and walk families and student through each platform that is being used by PVHS teachers.

If so, how will you ensure that all students have adequate access to devices and the internet? What support might you need?

District PVSD

The PVSD district has purchased an additional 1300 Chrome books that will be loaded with the respective grade level lessons and programs outlined by their grade level teachers, allowing them to access without internet availability. These students will communicate for support via phone. They will complete assignments weekly and download their work on jump drives provided by the district at the point of their school's food distribution. New assignments will be reloaded and returned to students on a weekly basis. AI equipment will be sanitized at the point of redistribution.

Pablo Royal Elementary School PRES – Gr Pk-3

Teachers will communicate with families regularly, getting feedback, ensuring that our students have the opportunity to learn and that their SEL needs are being met.

The PVSD has ordered 1300 chrome books to be distributed amongst our student population. The Superintendent is working with the Community to identify resources hotspots for students who do not have access to the internet.

All Pres staff will assist in the distribution of devices to families.

Pojoaque Valley Intermediate School PVIS Gr 4/5

PVIS Teachers will communicate with families regularly, getting feedback, ensuring that our students have the opportunity to learn and that their SEL needs are being met. Families who do not have access will be contacted via email and buddy system.

The PVSD has ordered 1300 chrome books to be distributed amongst our student population. The Superintendent is working with the Community to identify resources hotspots for students who do not have access to the internet. All PVIS staff will assist in the distribution of devices to families.

Sixth Grade Academy Gr 6

In addition to the PVSD District plan for supporting families without the needed technology to access CLP learning requirements, teachers will be in daily connection with students to ensure success of access to learning, either online or via phone calls.

Pojoaque Valley Middle School Gr 7 & 8

Teachers have made a personal telephone call to families. We discovered that roughly 10% of students do not have access to Internet or a device. While the majority of families do have Internet access, many have siblings in the household competing for a device. Our district is currently working with Internet Service providers for additional "hot spots," and we are sharing with families a list of providers that have lower costs. We also plan to issue a Chromebook to every student in the district in the coming weeks.

Pojoaque Valley High School Gr 9-12

In addition to the PVSD District plan for supporting families without the needed technology to access CLP learning requirements, teachers will be in daily connection with students to ensure success of access to learning, either online or via phone calls.

Please describe additional measures you will take to support students with disabilities, students at-risk, and students served under Title Programs (EL, Migrant, etc.).

District PVSD

The Superintendent and the Director of Student Services determined protocols for updated directives regarding the delivery of learning opportunities to our special needs, ELL and at-risk students, as well as our Native American students. Principals will convey expectations, oversee and monitor these to designated staff as required. Regular communications, planning and feedback are in place between the Superintendent and all our pueblos and tribal governance regarding the expectations, support and needs.

Special Services Director –

During the required closure the Pojoaque Valley School District will offer a continuity of service plan to every student currently on an IEP. The continuity of service plan is not designed to replace the IEP, rather to continue to provide services and supports to students during this unprecedented closure. Each student and their families will be contacted by Pojoaque Valley School District special education staff and together, will create the continuity plan. The plan cannot address all aspects of an IEP and the Pojoaque Valley School District is aware that there is no way to deliver the same level of service without a face-to-face platform. The plan will address the following areas: accommodations and modifications, goals and objectives, services, transition linkages, and progress reporting. The purpose of the continuity plan is to ensure that there is continuity of service not replacement of the current program.

Pablo Royal Elementary School PRES – Gr Pk-3

Regular Education Teachers, Student Services Teachers and Student Service IAs are working together to follow IEP modifications and provide students with the support they need to be successful. Student Services staff is completing IEPs for the year. All teachers are using EL strategies in the learning opportunities being provided. Class Dojo has a translation mechanism so parents can read and help their child participate in the learning opportunities.

Pojoaque Valley Intermediate School PVIS Gr 4/5

PVIS Regular Education Teachers, Student Services Teachers and Student Service IAs are working together to follow IEP modifications and provide students with the support they need to be successful. Student Services staff is completing IEPs for the year.

All teachers are using EL strategies in the learning opportunities being provided. Class Dojo, Imagine Math, and Reading Plus have a translation mechanism so parents can read and help their child participate in the learning opportunities. Reading A-Z has book options in Spanish.

Sixth Grade Academy Gr 6

For RtI, teachers will monitor completion of assignments in Imagine Math or Reading Plus for interventions. Each student will complete one assignment or more in Imagine Math or one hour or more of Reading Plus per week.

Pojoaque Valley Middle School Gr 7 & 8

Special Education teachers and IAs will check in on a weekly basis via telephone, assisting students with learning tasks and following IEPs as closely as possible. Students at Risk will be monitored via phone calls, counselor reaching out to them and directing them and their families to any resources. EL students will have direct contact with the ELD teacher, and all learning activities are designed so that students can experience success regardless of their academic level.

Pojoaque Valley High School Gr 9-12

Teachers will provide 2 hours a day for office hours to allow one to one help with lessons and activities. Teachers will also work collaboratively with special education teachers to develop lessons and activities that will work with students with disabilities to meet the goals set in the individual learning plans. Special education teachers will work with their specific caseloads to meet the weekly time frame for each student, special education teachers will assist students in completing make up work and completing new activities provided by the regular education teachers.

How will teachers check-in with students? How frequently?

District PVSD

Teacher office hours are posted on the District webpage. Just click on your child's school for teacher contact office hours. each school's page. Teachers will be in contact by phone with each student/family a minimum of one time per week. District and school robocalls are conducted a minimum of 3 times per week.

Pablo Royal Elementary School PRES – Gr Pk-3

All Teachers and Counselors have set office hours in which they will communicate with families at least twice a week.

Pojoaque Valley Intermediate School PVIS Gr 4/5

All Teachers & Counselor have set office hours in which they will communicate with families at least twice weekly.

Sixth Grade Academy Gr 6

Phone call, text and/or email as needed, as frequently as daily or every other day.

Pojoaque Valley Middle School Gr 7 & 8

Teachers will check in with students twice a week via Google Meet and at least once via telephone teachers also have established office hours.

Pojoaque Valley High School Gr 9-12

PVHS has designed set daily office hours for each teacher. The office hours will be provided to students and families via the school website, communication from teachers, email, and phone calls to parents and students. Teacher will use 30 minutes of their office time as group check ins, expectations, and socio-emotional work. The remaining 2 hours will be utilized as one to one time with students, this will allow students and parents to communicate with teachers during set times. PVHS teachers will also conduct weekly phone calls to each of their first period students to ensure students are safe and comfortable with continuous learning.

Please describe your plan for Career and Technical Education.

District PVSD -

PRES Gr P-k-3 N/A

PVIS Gr 4/5 N/A

SGA Gr 6 N/A

PVMS Gr 7&8 N/A

PVHS Gr 9-12 – all classes are being handled as described above

Please describe your plan to address electives/specials.

PRES Gr P-k-3 N/A

PVIS Gr 4/5 N/A

SGA Gr 6 N/A

PVMS Gr 7 & 8

Teachers will continue to provide a list of learning tasks that all students, regardless of students' status of enrollment for that elective class, can access. Students will be able to share their work with their teachers during scheduled check in times.

PVHS Gr 9-12

PVHS elective teachers will follow the same guidelines and expectation as core teachers. The teachers will have set office hours, of which 30 minutes will allow for group check in and expectations. The remaining time will be designed for one to one questions and answers with students and families. Elective teachers will work with a variety of platforms and provide relevant and meaningful activities within the elective to ensure students are engaged and learning.

Social and Emotional Supports

How will you utilize counselors and social workers?

Pablo Royal Elementary School PRES – Gr Pk-3

Counselors have been provided with lists of student names for the grade levels they work with. They have provided a list of resources to teachers to use with their students, families and for themselves. The Counselors are also reaching out to staff members to provide them with support. Our Native American Liaison is working with our Pueblos to make sure that we support all students. Security staff is available for home visits if necessary.

Pojoaque Valley Intermediate School PVIS Gr 4/5

PVIS Counselor has a list of students who she has worked with during the school year. She will continue to reach out to these students and parents to provide additional information to teachers when necessary. The Counselor is also reaching out to staff members to provide them with support.

Our Native American Liaison is working with our Pueblos to make sure that we support all students. Security staff is available for home visits if necessary.

Sixth Grade Academy Gr 6

Using the questions provided by PVSD leadership, the SGA Counselor will conduct weekly check-ins via phone or virtual meeting with all SGA staff. During the check-ins, the counselor and teacher(s) will identify students that may need additional supports. Our Native American Liaison is working with our Pueblos to make sure that we support all students. Security staff is available for home visits if necessary.

Pojoaque Valley Middle School Gr 7 & 8

Counselors have committed to pair with teachers when they meet with students via Google Meet. They will also be available for students to reach out to and our counselors are aware of those student and families with high need and will continue to check in with them. Our Native American Liaison is working with our Pueblos to make sure that we support all students. Security staff is available for home visits if necessary.

Pojoaque Valley High School Gr 9-12

PVHS counselors will have 3 hours of set office time Monday through Friday to work with students and families on social emotional needs, next step plans, and guidance on credits and registration for next school year. Counselors will also work with teachers to check on students and families that may be struggling during this time and develop plans to assist students and families. PVHS counselors will also work with seniors and senior teachers to ensure students that have not met the graduation competencies understand the requirements to meet competency and the steps needed to meet the competency. Our Native American Liaison is working with our Pueblos to make sure that we support all students. Security staff is available for home visits if necessary.

How will you support students' social-emotional needs?

District PVSD

Counseling and social work services are available. Teachers contact students on a regular basis. Native American Liaisons contact students on a regular basis. Special education caseload managers contact students on a regular basis. Security is available for home visits with appropriate protocols for safety if a student or staff member has not been reached by phone.

Pablo Royal Elementary School PRES – Gr Pk-3

Community is very united. They inform the principal of their students' well-being. Staff connect families who are in need to the best resource to meet their needs. For example, a Native American student whose mother is going to be homeless. The Principal connected our Native American Liaison with the teacher who connected with the parent. Teachers are required to keep documentation of all communication with families.

Pojoaque Valley Intermediate School PVIS Gr 4/5

PVIS Staff is meeting once a week to collaborate and share ideas and concerns they may have about any of their students. We will provide the necessary resources and connections in order to meet their needs. Teachers are required to keep documentation of all communication with families.

Sixth Grade Academy Gr 6

The SGA counselor has been provided a list of resources available to assist students in need and the counselor will assist the student and family in getting the necessary assistance.

Pojoaque Valley Middle School Gr 7 & 8

The weekly telephone calls have already proved to be a powerful tool in building connections with the students' families. There are also SEL activities embedded in the students' menus of learning tasks.

Pojoaque Valley High School Gr 9-12

PVHS teachers will work daily with students through a variety of online platforms such as Google classroom, Google hangouts, email, remind, etc. for social-emotional support. Teachers will also be holding classes for groups of students to communicate online in a variety of ways. PVHS will require all teachers to make weekly phone calls to their first period students in order to check on each student social-emotional well-being. Teachers will communicate concerns with administrators and counselors to develop strategies to assist students.

Family & Community Communication

How will you keep families informed about changing circumstances?

Pablo Royal Elementary School PRES – Gr Pk-3

Families are informed through the Superintendent who sends a regular automated phone calls call in English and Spanish to families. PRES also posts changes on Class Dojo. Circumstances that only involve PRES are communicated by School Reach, Power school Bulletin, Class Dojo and can include a phone call from teachers, staff and Administrators.

Pojoaque Valley Intermediate School PVIS Gr 4/5

Families are informed through the Superintendent who sends a regular automated phone calls in both Spanish and English to families. Admin, teachers and staff will also post changes on Class Dojo and Remind.

Circumstances that only involve PVIS are communicated by School Reach, Power school Bulletin, Class Dojo, Remind, Google Classroom and can include a phone call from teachers, staff and Administrators.

Sixth Grade Academy Gr 6

Phone call, text and/or email as needed, as frequently as daily or every other day.

Pojoaque Valley Middle School Gr 7 & 8

We use School Messenger, teachers calling individual students on the assigned caseload weekly, weekly school newsletters, and platforms such as Google Classroom.

Pojoaque Valley High School Gr 9-12

PVHS will communicate with families through robocalls and email to update information. PVHs will also provide updates and information on the school website. PVHS will develop and maintain a variety of social media platforms to provide information and updates to parents.

How will you support families and caregivers as they facilitate learning at home?

Pablo Royal Elementary School PRES – Gr Pk-3

PRES will continue to support families through communication, Office Hours, and working with families so that they can facilitate learning. We will be available to families and continue to nurture the relationships that we have already developed.

Pojoaque Valley Intermediate School PVIS Gr 4/5

PVIS will continue to support families through communication, Office Hours, and working with families so that they can facilitate learning. We will be available to families and continue to nurture the relationships that we have already developed.

Sixth Grade Academy Gr 6

Teachers will use the weekly contact to get feedback from parents.

Pojoaque Valley Middle School Gr 7 & 8

Our weekly check ins with families are definitely great way to gather information on a families' needs. Through our first check in, we were able to identify those who needed food delivered to the home and other supplies. We were able to identify who needed a device and it really helped us understand the composition of our families in our communities. With this in mind, it helped us plan what learning might look like for our community. Our weekly calls will allow us to continue to gather this much needed information and continue to provide this assistance to families.

Pojoaque Valley High School Gr 9-12

PVHS teachers will maintain daily office hours to provide support to families with continuous learning. Instructional assistance and office staff with also be available to answer phone calls from families and direct them to the best location for answers to questions or concerns they may have.

How will you support families and caregivers as they support the social-emotional needs of their children?

Pablo Royal Elementary School PRES – Gr Pk-3

Teachers and Counselors will be in regular communication with their families. SEL activities will be provided through Class Dojo. It is a very traumatizing time for people. The PRES staff will inform the Principal if I need to provide a phone call, home visit or a resource. I will reach out to our Director of Security if we need to make a home visit. I will contact families directly as I am informed.

Pojoaque Valley Intermediate School PVIS Gr 4/5

Teachers and Counselor will be in regular communication with their families. SEL activities will be provided through Class Dojo, Google Classroom, Remind, email and phone calls. It is a very traumatizing time for people. The PVIS staff will notify me if I need to provide a phone call, home visit, or a resource.

Administration will reach out to our Director of Security if we need to make a home visit. Administration will contact families directly as we are informed.

Sixth Grade Academy Gr 6

The SGA counselor has been provided a list of resources available to assist students in need and the counselor will assist the student and family in getting the necessary assistance.

Pojoaque Valley Middle School Gr 7 & 8

We encourage families to engage in learning opportunities with their children, especially those that emphasize the SEL piece. Again, our weekly phone check ins will help us modify our plan if need be based on feedback from families.

Pojoaque Valley High School Gr 9-12

PVHS will maintain contact with students through continuous learning and weekly contact with families of the teachers first period. Teachers will work with school administration and counselors to support students and families with social-emotional needs. The Pojoaque Valley School District will provide resources to administrators and counselors to assist with social-emotional support.

Other

How will you reflect, monitor, and evaluate the effectiveness of the implementation of this plan and the results?

District PVSD

Principals meet via Zoom daily to reflect on the process, to discuss issues that need to be addressed and to plan for the next steps.

Pablo Royal Elementary School PRES – Gr Pk-3

Teachers have weekly grade level meetings in which I will include an agenda item to let me know if our Continuous Learning Plan is effective and what we can do to improve. I will speak with teachers, Counselors, and all staff either individually, or in teams.

Pojoaque Valley Intermediate School PVIS Gr 4/5

Teachers have weekly grade level meetings in which we will include an agenda item to let us know if our Continuous Learning Plan is effective and what we can do to improve. We will speak with teachers, Counselor, and all support staff either individually, or in teams.

Sixth Grade Academy Gr 6

Teachers, following student responses, will check in with the students and/or parents to gather feedback on what the students are struggling with content. Teachers will then provide additional support resources to meet the needs of the students.

Pojoaque Valley Middle School Gr 7 & 8

Teacher feedback, student feedback, family feedback. We are aware that we may need to modify our plan based on accessibility, or other struggles that may arise as time progresses.

Pojoaque Valley High School Gr 9-12

PVHS administrators will conduct weekly department meetings as well as staff meeting to reflect on the continuous learning plan and its effectiveness. Adjustments will be made as needed to the plane to best suit PVHS students, parents, and teachers. PVHS administrators will also have access to each teachers' classes and will be able to monitor communication and activities. PVHS administrators will conduct office hours from 7:30am-3:30pm to answer questions and assist students, families, and teachers.

Continuous Learning Plan Signature Line

Sondra Adams

4-8-2020

Superintendent Signature

Date

Please print signature or sign electronically