

The Superintendent will present the tentative District budget to the Board for final review prior to the submission deadline of the State Public Education Department, Public School Finance Division. Prior to the final review, the Board will: 1) conduct several reviews of the Superintendent's budget recommendations, and 2) give notice to parents explaining the budget process and inviting parental involvement and input, per 22-8-10.B NMSA.

The Superintendent shall develop a process for allocating resources from the budget to the schools and other district functions. The allocation process shall address the priorities identified in the District's Educational Plan for Student Success (EPSS).

The District's budget shall provide for: 1) a school year consisting of at least one hundred eighty full instructional days or the equivalent thereof, exclusive of any release time for in-service training; or 2) a variable school year consisting of a minimum number of instructional hours; and a pupil-teacher ratio or class or teaching load as provided in 22-10A-20, NMSA.

The Superintendent will prepare annually a schedule of budget deadlines for Board presentation:

1. Dates for budget work sessions, including parent input, and budget hearings,
2. Revenue estimates,
3. Tentative school budgets,
4. Tentative district-wide educational program budgets, including special education and bilingual education,
5. Tentative district-wide operational budgets, including maintenance, custodial, utilities, business office, and personnel,
6. Tentative list of dues and subscriptions,
7. Student enrollment for 40<sup>th</sup>, 80<sup>th</sup> and 120<sup>th</sup> days,
8. Tentative FTE by school and program and salary schedules and stipends,
9. Tentative list of contracts within line items,
10. Proposed rates for service contracts,
11. Dates to submit reports to State Public Education Department, and
12. Other information requested by the Board.