

The principal is the chief administrative officer of the individual school. The principal is responsible to and shall serve under the direction of the superintendent. The principal is responsible, in accordance with state standards, regulations and statutes and local school policies, for the organization, administration, supervision and outcomes of the school.

In addition to other duties prescribed by law, a school principal shall:

A. under the general supervision of the superintendent, assume administrative responsibility and overall instructional leadership for the public school to which he or she is assigned, including the discipline of students and the planning, operation, supervision and evaluation of the educational program of the school;

B. recommend to the superintendent the employment, promotion, transfer, discharge and termination of school employees in his school;

C. evaluate the performance of school employees and develop professional development plans or job improvement plans to assist school employees to improve;

D. take disciplinary action against school employees;

E. develop a proposed budget for the public school, with input from the school council, and submit it to the superintendent; and

F. perform other duties assigned to him or her by the superintendent to implement the policies of the Board.

All principals shall meet New Mexico State Licensure requirements for the position for which they are selected and salaries shall be determined subject to budgetary allowances and salary schedules, if in force.

Reference: NMSA 1978, § 22-10A-18