

The Board prescribes rules for its meetings as follows:

- It shall hold a regular meeting at least once each month during the year and may hold other meetings when deemed necessary by the majority of the Board.
- Each action item shall require a motion, and all motions shall require seconding.
- The President may make or second motions, and may vote on all motions.
- A motion to adjourn is in order at any time. Such a motion requires a second and is limited to being considered only once on any given agenda item. No discussion is in order.
- The Board's action should result from a decision on the merits rather than a manipulation of the procedural rules.
- Rules of order may be subject to suspension only upon a majority vote of the members of the Board present at a meeting.
- The rules of parliamentary procedure to be used at all regular, special and emergency meetings shall be that recommended in the most recent publication of the New Mexico School Boards Association (NMSBA) orientation manual.
- To the extent not provided for in the NMSBA rules, and to the extent that the reference does not conflict with the spirit of the NMSBA rules, the board shall use Roberts Rules of Order, revised for unresolved procedural questions.

LEGAL REF.: 22-5-4 NMSA

CROSS REF.: 192 Notification of Board Meetings
141 Agenda
142 Agenda Preparation and Dissemination
143 Quorum
147 Voting Method
149 Minutes
153 Public Participation at Board Meetings