

The purchase of tangible goods, services and construction shall be conducted in adherence to the stipulations of the New Mexico Procurement Code, 13-1-28 through 13-1-199, NMSA 1978 and the purposes stated therein.

Pursuant to rules promulgated by the Chief Procurement Officer for small purchases, the District may procure:

1. services, construction or items of tangible personal property having a value not exceeding twenty thousand dollars (\$20,000), excluding applicable state and local gross receipts taxes, by issuing a direct purchase order to a contractor based upon the best obtainable price.

2. professional services having a value not exceeding sixty thousand dollars (\$60,000), excluding applicable state and local gross receipts taxes, except for the services of landscape architects or surveyors for state public works projects or local public works projects; and

3. services, construction or items of tangible personal property having a value not exceeding sixty thousand dollars (\$60,000), excluding applicable state and local gross receipts taxes, Procurement requirements shall not be artificially divided so as to constitute a small purchase under this policy.

The Manual of Procedures (PSAB) Supplement 13 will be followed. The Chief Procurement Agent is responsible for ensuring fair and equal treatment of all persons involved in procurement, for maximizing the purchasing value of the District's funds and for providing safeguards for maintaining a procurement system of quality and integrity and for protection of the procurement process by expressly prohibiting bribes, gratuities and kickbacks.