

The Superintendent will prepare Board meeting agendas in consultation with the Board President.

The Superintendent or Board members may place items on the agenda. Any Board member desiring to place an item on the agenda will notify the Superintendent of the particular item of business at least five (5) working days before the meeting agenda is finalized (at least six [6] days prior to the meeting). The Superintendent, in consultation with the Board President, shall determine whether the request should be placed on an agenda or whether it should be deferred pending the development of additional information. The agenda and supporting materials shall be distributed to the Board members not less than twenty-four (24) hours prior to the meeting and preferably not less than three (3) days prior to the time of the meeting.

LEGAL REF.: 10-15-1 NMSA (1978)